



ICAR-Indian Grassland and Fodder Research Institute

भारतीय चरागाह एवं चारा अनुसंधान संस्थान

Jhansi – 284 003 (U.P.)

झाँसी – 284 003 (उ.प्र.)

Phone No. 0510-2730908

GST No.09AAAI1830P5ZD

Fax No. 0510-2730833

c.F.No.3-4/Str.Pur./Agri.Job Works Contract/2022-23/1(Computer No.223990)

Dated: 14.08.2026

Registered/e-mail: pathakmanoj623@gmail.com

To,

**M/s Manoj Kumar Pathak,
Siddeshwar Peeth, Gwalior Road, Jhansi-284002 (UP)**

Sub.: Work Order for supply of farm labours for the month of August-2026-reg.

Ref.: GeM Contract No. GEMC-511687719264877 dated 31.01.2024 & GeM Sanction No. 511687719264877 dated 31.01.2024 and Institute Sanction Order for purchase through GeM No. 3-4/Str.Pur./Agri.Job.Work Contract/2022-23 dated 31.01.2024 (GeM Bid No. GEM/2023/B/3750640 dated 08.08.2023-Annual Job/Work contract for supplying Farm Labour (Agricultural Activities—for research area 214.45 hectare (approx.) Through Manpower Outsourcing Service.(Vide Extention Office Order F.No.3-4/str.pur./Agri.Job WorksContract/2022-23 dtd. 01.06.2026)

Sir,

It is to inform you that on the basis of recommendation of Farm Advisory & Farm produce Disposal committee, the Director, IGFRI, Jhansi has been pleased to accord approval of supply of farm labour for various Agricultural Activities – for research area 214.45 hectare(approx.) through Manpower outsourcing service i.e. Allied Service-Agricultural Activities, Animal management Activities and support Activities for the month of **August-2026** under Annual Job Work Contract for the different divisions/PCFC/Sections/Unit/Farm/Misc. Projects (**Attached as Annexure-I- for S.N.. 1 to 19 for supply of farm labours**).

Hence, you are hereby informed to provide manpower for the completion of attached job work in different division/section/unit. The list of manpower deployed in the Institute for different division/section/labs/Farm may also be provided. After completion of the work, all the bills along with attendance / presence of contract persons and their verification payment details of contract persons through which payment has been credited in their bank account and EPF/ESI deposition Challan may be submitted to **CAO/HOO Section, IGFRI, Jhansi** for processing the payment.

This issued with the approval of the Director, ICAR-IGFRI, Jhansi.

Encl: As above (works list enclosed (Annexure-I for S. No. 1 to 19).

Yours faithfully,

**Sr. Administrative Officer
ICAR-IGFRI, Jhansi.**

वरिष्ठ प्रशासनिक अधिकारी

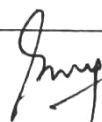
Distributions:

1. All Concerned Divisions/Sections/PC(FC)/PIs/Unit In-charges, IGFRI, Jhansi
2. Chief Administrative Officer & Head of Office for information please
3. Comptroller/ Sr. AO/ Sr. F&AO/ AAO (B&C), IGFRI, Jhansi.
4. AAO (Str.Pur.)- for information and necessary action for payment process accordingly pl.
5. Shri Avinash Chandra, Farm Manager & Member Secretary through Chairman, FA&FPDPFC IGFRI, Jhansi (Ref.: as received duly approved by the C/A on 30.07.2026 on the body of duly signed proceeding dt. 30.07.2026 by FA&FPDPFC) for propose the job contract work for the month of **August-2026** for supply of farm labour (Annexure-I - work list S.No. 1 to 19).
6. Dr. R.V.Kumar, Pr. Sci. & Vigilance Officer, IGFRI, Jhansi
7. I/C AKMU for uploading on Institute website please.
8. Concerned file

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Annexure-I (Supply of Farm Labour-M/o August-2026)

Sr. No.	Division/ Unit	Fund source/division/ unit	Job/Work description	Labour category	Qty number (Max.)	Number of days	Total job work days (Max.)
1	CP	Institute Fund /HD/CP	Sowing and fertilizer application in crops, weed management in cactus field, fodder cutting (green), loading of fodder, help in data recording, soil sampling, road & bund cleaning in CP farm, IFS, TD block and managements of experiments, cactus etc	Unskilled	18	26	390
			Cleaning of roads and TD block fields	Unskilled	1	26	26
			Vermicompost & Azolla unit	Semi Skilled	1	26	26
			Data recording of agrometeorology and other projects work	Semi skilled	1	26	26
2	GSM	Institute fund/HD/GSM	Grass Transplanting and establishment of new grass blocks in CR Farm and TD block, Nursery maintenance, Morus Trial, Maintenance of blocks in TD block, Weeding	Unskilled	16	26	312
			For Grass Sowing, Grassland Development and Seed Harvesting Operations etc.	Unskilled	5	20	100
			Assistance in Lab and field work	Skilled	1	26	26
3	FMPHT	Institute Fund /FMOU	Tractor Drivers to operate 15 tractors/4 Reaper binder for rounting work of the institute to completed different farm work i.e ploughing sowing Harvesting Threshing etc.	Skilled	15	26	312
			Repair & Maintenance of farm machinery, tractors etc.	Skilled	2	26	52
			Workshop mechanic for welding and black smithy related works.	Skilled	1	26	26
			Cleaning of machineries, Lawn tractor shed, assistance in repair and maintenance, tractor and other field related work	Unskilled	1	26	26
		Institute Fund /HD/FMPHT	Lab/office assistance, Assistance in field /lab data recording and all other related works, handling, repair and maintenance of machineries and other related works	Semi-Skilled	1	21	21
			Cleaning of office/ lab, Hedge and Lawn maintenance, Maintenance and related activities, Message/peon/assistant	Unskilled	1	26	26
4	PAR	Institute Fund /PAR	Hand milking (morning & evening), milk packaging, counting& recording, bull handling & semen collection etc	Semi-Skilled	9	26	182
			Care and management of large and small animals which includes dung removing, shed cleaning/, , grazing and fodder conservation (silage and hay making) and all other related works including security	Unskilled	18	26	390
			Assistance in sale of milk in the counter, Proper storage of unsold milk etc.	Unskilled	1	26	26
5	Farm section	Institute Fund /farm section	Field preparation, sowing weeding, herbicide, insecticide, cleaning of roads, irrigation and other agricultural work, and General cleaning, application of fertilizer.	Unskilled	6	26	156



Other/externally funded projects

6	PCFC	AICRP-FC Coordinator	Maintenance of germplasm, crossing and pollination programme, weeding irrigation, fertilizer application, Herbicide spray, Harvesting, and other farming and data recording of AICRP trials	Unskilled	6	26	156
7	*PAR	Dr. B.P. Kushwaha, PI Net work project on Bhadawari Project (Project code 1452)	Hand milking (morning & evening), milk packaging, counting& recording, bull handling & semen collection etc	Semi Skilled	3	26	78
			Care and management of large and small animals which includes dung removing, shed cleaning/, grazing and fodder conservation (silage and hay making) and all other related works including security	Unskilled	10	26	234
8	*PAR	Dr. Pooja Tamboli, PI-AICRP on Bundelkhandi Goats (Project code 1010260)	Data feeding in computer on various aspects: body weight, morphology, milk yield, treatment of animal etc.	Semi Skilled	1	26	26
			Data recording on body weight, morphology, milk yield etc. treatment of animal, vaccination of animal in the field. Lab work and data entry.	Unskilled	8	26	156
9	*Seed Tech	MSP Project - 1009089	Watch and ward on lakara, oldshed and seed processing plant, bajna block, transplanting of grasses in nursery and field, uprooting work of BN Hybrid, works related to seed processing, weeding spraying of weedicide, irrigation etc. in lobia, maize	Unskilled	35	26	780
			Tractor operation and chemical spray etc.	Skilled	2	26	52
		AICRP on seed (Crops) Project - 1008016	Seed processing, maintenance of seed store, seed packaging, labeling etc.	Skilled	3	26	78
10	*FMPHT	Dr. P.k. Pathak, PI FIM project	Data collection, experimentation and help in village & field /Lab under Externally funded FIM Project	Skilled	2	26	52
11	*Fly ash Project	Dr Avijit Ghosh, PI, Project code- 1012963	Weeding , intercultural operations in the field	Unskilled	3	26	78
12	*NASF Project	Dr Avijit Ghosh, PI, Project Code- 1015086	Assistance in lab work	Semi-skilled	1	26	26
13	*Genome Editing Project	Dr. Parichita Priyadarshini, PI Project Code- 1015164	Assistance in net house and lab work	Semi-skilled	1	24	24
14	*Reliance Project	Dr. Shahid Ahmed, PI	Assistance in conducting of field experiments and data collection, crossing and pollination, forage sample collection and analysis in laboratory, assistance in biotechnology laboratory and PGR management	Skilled	4	26	104
			Assistance in conducting of field experiments and data collection, transplanting of grasses, crossing and pollination, forage sample collection and analysis in laboratory, seed collection in grasses, assistance in biotechnology laboratory and PGR management	Semi-skilled	22	26	520
			Field preparation, sowing, hoeing, weeding, cleaning, irrigation and maintenance of grasses in field, TD block and net house	Un-skilled	50	26	1170

[Signature]

15	*NASF Project	Dr. Bishwa Bhaskar Choudhary, PI	Data collection, entry and other project related work	Un-skilled	1	20	20
16	*NASF Project	Dr. Shashikumara P. Project No. 2526122	assistant lab and net house	Semi-skilled	1	24	24
17	UPCAR -IFS (Agra)	Dr. Gaurendra Gupta, PI Project Code- 2526125	Development & Maintenance of the IFS nursery etc	Un-skilled	1	26	26
18	ICAR-Corpus Fund	Dr. Shashikumara P, Project No. 2526021	sowing and field maintainance	Un-skilled	1	26	26
19	SC-SP Project	Dr. Sadhna Pandey, PI	Monitoring of interventions in SC-SP villages	Semi-skilled	1	18	18

Note :- *Sanctioned with the condition that the PI will be responsible for arranging payment, If fund in not received in the Project.
****Office should verify/ insure about the category of workers as per the gazette notification etc.**

